Cosmopolitan Learning Centre

2019 – 2020 Annual Report

Agenda

ITEM #1 ~ CALL MEETING TO ORDER

ITEM #2 ~ MINUTES OF THE ANNUAL GENERAL MEETING, JUNE 20, 2019

ITEM #3 ~ BUSINESS ARISING FROM THE MINUTES

ITEM #4 ~ NEW BUSINESS & RESOLUTIONS

ITEM #5 ~ ELECTIONS

ITEM #6 ~ CHAIRMAN'S REPORT

ITEM #7 ~ AUDITOR'S REPORT

ITEM #8 ~ ADMISSIONS & TRANSITION COMMITTEE REPORT

ITEM #9 ~ PROGRAM REPORT

ITEM #10 ~ SARCAN REPORT

ITEM #11 ~ HUMAN RESOURCE REPORT

ITEM #12 ~ EXECUTIVE DIRECTOR'S REPORT

Cosmopolitan Learning Centre

Annual General Meeting

Wednesday June 20, 2019

Minutes

Meeting called to order at 6:30 p.m.

Present

Sara Ann Henrion
Verna Howie
Lorne Wirth
Catherine Duczek
Karren Wayne
Marion Nestegard
Kevin Adams
W. Bratushesky
Nathan Hubick
Kayla Gibson
Rod Schubert
Dennis Nestegard
Taylor Rorbeck
Violet Cornelson
Bonnie Tworkowdski
Adam Selimanolic
Patricia Sullivan
Nafisa Chalchal
Jeannette Skibicki
Cory Grey
Rosalind Sinclair
Joe Frank
Kevin Ma
Nicole Henrion
Sarah Magnus
Tony Richie
Louis Toth
Jason Urbano
Cory Hubick
Pat Watt
Mindy Strom
Terry Wall
Bart Dixon
Perry Kirton
Don Jenlin
Senad Selimanolic
Sean McGowan
Haji Chalchal
Larry Skibicki
Curtis Grey
Dale Sincliar
Myrna Frank
Dylan Morin
Henry Baier
Heather Beauchamp
Laurie Adams
Bev Bartok
Ryan Cavan
Dawn Resch
Sherei Palyarioc
Cheryl Wall
Lauren Wall
Melanie Weiss
Nicki Cornelson
Marie Jenlin
Karen Shepherd
Alexis Cuthbert
Duncan Louttit
David Pinay
Elsa W. Michael
Sharla Schofield
Bonnie Goodwill
Tracy Brassard
Marguirite Baier
Lorna Passmore
Dennis Friesen
Nora Copeman
Jerry Baytaluke
Tim Fourhorns
Ann Schubert
Sherry Matusko
Paige Rorbeck
Connie Lang-Schuette
Olena Volokly
Edina Selimanolic
Winnie Pattl
Casey Hoornick
Sean Evans
Brad Frie

Regrets:

Rick Hack *Dwight Blomander* *Jerry Grywacheski* *Rick Watson*

Supporters of the Centre 2019 ~ 2020

Regina Capital Cosmo Club
Regina Cosmopolitan Club
Wascana Cosmo Couples Club
Signature Print It Centre
Gene's Realty Partnership
Cindy Ziegler
Regina Food Bank
J.R. Lane
Myrna & Joseph Frank
Verna Howie
Terry & Cheryl Wall
The Floor Show
Ewald & Rita Klinger
Strom Family
Garth & Barb Krahn
Kristen White
Scott Beane
David Prost
Gary & Gail Cole
V & C Laponte
J & B Hanna
T. Kochban
T. Piller
J & I Edworthy
D. Larente
S.L. McKay
T & B Molema
Capital Cabs
Imran Dahir
Kim McMillan
United Artists Team
Stephanie Wakefield
Peter Tyerman
Nafisa Chalchal
Lucille Perras
Blair Hope
Edward & Shirley Bitz
Mervin & Georgina Aston
Lola Rogers
Blair Aston
Gary & Marlene Kittinger
Bonnie & Dave Bertsah
Pay Pal Giving Fund
Dareen Gallagher
Garth & Pamela Sattler
Mrs. Margaret Zerr
Sharon & Darren Baldock
Dizyland Enterprises
Benevity Connunity Impact Fund
Harry Allen Life Member Club
Spencer Davis
Grant Edworthy

Thank you for your continuing support!

Minutes from June 21, 2019 AGM

Item #1: Call Meeting to Order

Mr. Lorne Wirth introduced himself as a member of the board of directors (treasurer) and called the 2018 – 2019Annual General Meeting to order. Mr. Rick Hack (chairman) is unable to attend this evening's Annual General Meeting; therefore, Mr. Lorne Wirth will chair the meeting.

Item #2: Minutes of the last Annual General Meeting from June 20, 2018

Mr. Lorne Wirth made a motion to accept the minutes of the June 20, 2018 Annual General Meeting, as circulated. Seconded: Mr. Perry Kirton: Carried.

Item #3: Business Arising out of the Minutes

No new business arising from the meeting minutes.

Item #4: New Business and Resolutions

Mr. Lorne Wirth reviewed the new bylaw proposal (insert included in AGM booklet- Article IV – Section 2). This new bylaw would provide more continuity of board member support. The new bylaw proposed identifies that all members would have an opportunity to serve on the board for a longer period of time, which would support less turnover on the board year over year.

Mr. Dennis Friesen made a motion to approve the new bylaw as circulated (Article IV-Section 2).

Seconded: Mr. Perry Kirton. Carried.

Item #5: Elections

Mr. Dwight Blomander (board member responsible for nominations) is absent this evening; therefore, Mr. Perry Kirton will facilitate the board member nominations process. Perry introduced himself as one of the board of directors. He said that he has been serving on the board for the past three years, and that it has been an honour to be on the board of the Cosmopolitan Learning Centre.

Perry listed the current board members who will be continuing to serve for 2019-2020:

Dwight Blomander, Perry Kirton, Richard Hack, Karen Shepherd, Catherine Duczek, Jerry Grywacheski, Lorne Wirth, Duncan Louttit, Rick Watson and Dennis Friesen.

The board would like to nominate Mr. Dan Stinnen as a new member of the board for 2019-2020. Perry asked three times if there are any further nominations for the board of directors. No further nominations were brought forward.

Mr. Perry Kirton made a motion to accept the 2019-2020 list of the members of the board of directors, with the addition of the new board member, Mr. Dan Stinnen. Seconded: Mr. Duncan Louttit. Carried.

Item #6: Chairman's Report

Mr. Lorne Wirth highlighted the Chairman's report on behalf of Mr. Richard Hack. The Cosmopolitan Learning Centre has purchased the house/property next to the front parking lot, so as to provide further programming to individuals. Also, the Centre has purchased property behind the Centre (west) to proceed with a new build construction to support more programming. The plans are in progress and are now in the plan finalization phase. As a result of these projects, the Centre will be able to support all of the individuals in one location.

Item #7: Auditor's Report

Mr. Ryan Cavan, from Crowe MacKay, introduced himself and reviewed his role in the completion of the audit. Ryan is pleased to report that results of the Cosmopolitan Learning Centre's audit shows a clean audit report, and that the financial operations of the Centre are shown to be in good standing, reflecting sound financial practices.

Mr. Ryan Cavan invited a member of the board to make a motion to approve the auditor's report. Mrs. Karen Shepherd made a motion to approve the auditor's report. Seconded: Catherine Duczek. Carried.

Perry Kirton made a motion to appoint Crowe MacKay to the auditor for the Cosmopolitan Learning Centre for the 2019-2020 fiscal year. Seconded: Mr. Dennis Friesen, Carried

Item #8: Program Report

As per report book.

Item #9: Admissions Review and Transitions Committee Report

Report as per report book.

Item #10 Sarcan Report

As per report book.

Item #11: Human Resource Report

Report as per report book.

Item #12: Executive Director Report

Ms. Connie Lang-Schuette reviewed the Executive Director report, highlighting the supported employment's 20 Year anniversary, and congratulated the Participants and Staff on their success over the past 20 years. The Centre has purchased land as well as the house next to the Centre for more programs/services. Sincere thank you to the Cosmo Clubs for their continued support of the Centre. Thank you to Community Living and Service Delivery as well for their support. Thank you to the Board of Directors, Leadership team, Staff and Participants. Thank you to Print-It Centres, who donated the AGM booklets over the last many years. Connie noted a special thank you to the following individuals for all of their work in the supported employment program over the last 20 years. The program would not be the success that it is without these great Leaders. Connie introduced the following team members and their roles in the employment program over the last years: Jeannette Skibicki (Program Coordinator), Tracy Brassard (Assistant Program Coordinator), Sherry Matusko (Assistant Program Coordinator), and Rosalind Sinclair (Assistant Program Coordinator). Thank you to these great individuals. Connie unveiled the new name for the Community Services Program as now the Supported Career Initiatives.

Item #13: Guest Speaker – Jeannette Skibicki, Rosalind Sinclair, Sean McGowan, Bonnie Goodwill and Sara Ann Henrion.

Jeannette Skibicki commented that the program began in 1999, and began with 30 individuals in the program. There have been many successes and challenges, but to see the possibilities in the individuals, and to be a part in helping fulfill the dreams and goals of the Participants has been a rewarding experience. Thank you to all of the business partnerships, Participants and Staff over the past 20 years. We look forward to another 20 years of employment.

Rosalind Sinclair read a letter from the general manager at Tony Roma's. Jennifer, the general manager congratulates the Centre on 20 years of success. Jennifer said she had the opportunity to meet many different people, heard great stories, and had wonderful conversations with the team. Jennifer thanked the participants for being with Tony Roma's for the last 20 years. Rosalind called upon Bonnie Goodwill, Sean McGowan, and Sara Ann Henrion to speak about their experiences in the employment program.

Sean said he has been with Cosmo for many years and says the supported employment program is really good! His fondest memories are just spending a lot of time here. He has jobs like working at Sask Liquor and Gaming, where he fills boxes, and puts them away in the right place.

Bonnie said she has been involved for 14 years and thinks it's really good. Her best memory includes working here to overcome her shyness. Her favorite jobs include sweeping, mopping, cleaning and washing. In her work, she has learned how to pay attention to her jobs.

Sara Ann has been involved for about 3 years and thinks employment is excellent. Her best memories are the Christmas events, the visit from the Grinch, and a horse sleigh ride. Her favorite job is Sask Liquor and Gaming, where she stocks shelves attaches stickers and stacks pallets. She has learned new skills like facing shelves and attaching the right stickers onto the products.

Connie thanked everyone again for their work in the employment program and invited everyone to stay and enjoy a light lunch.

Mr. Lorne Wirth called for a motion from the floor to approve reports 8 through 12 as written, as per AGM report booklet.

Mr. Dennis Friesen made a motion to approve the AGM reports 8 through 12, as per AGM report booklet.

Seconded: Mr. Duncan Louttit. Carried.

Mr. Lorne Wirth commented that everyone has done a great job, and that we can all take pride in the programs offered at the Centre.

Lorne made a motion to adjourn the annual general meeting.

Seconded: Mr. Perry Kirton. Carried.

Board Chairman Report

The past year has been another busy year for the Organization. The construction of the additional parking lot south of the main building is underway. The building expansion planned to be built on the Edgar property is on hold for the time being, as we review the building plans to adapt and finalize the details to meet the current and future needs of people requiring support services.

Congratulations to the individuals listed in the AGM program booklet for their dedicated years of service within the Organization. Your commitment fosters your professional growth and development, dedication to the success of the individuals supported and demonstrates the Organization's commitment to person-centred supports.

In recent months, 2020, has brought some challenges due to the global health crisis. The Organization has adapted well to this ever-changing situation throughout the past months. We wish everyone continued good health, and a return to full operations as soon as possible.

We are looking forward to 2021, and plan to celebrate Cosmopolitan Learning Centre's 50th Year in operation. We will be planning to celebrate this milestone.

Thank you to the Board of Directors, Employees and Participants for a fantastic year!

Rich Hack ~ Board President

Board Members 2020 ~ 2021

Rick Hack ~ President
Dennis Friesen ~ Director
Lorne Wirth ~ Treasurer
Connie Lang-Schuette ~ Secretary
Karen Shepherd ~ Director
Catherine Duczek ~ Director
Duncan Louttit ~ Director
Perry Kirton ~ Director
Jerry Grywacheski ~ Director
Rick Watson ~ Director
Dan Stinnen ~ Director

Board Members Resigning

Nominations

Program Report

The programs offered at the Cosmopolitan Learning Centre continue to be highly sought after and leading the way in creativity and inclusion.

The Community Services Program was renamed to Supported Career Initiatives at the last AGM. The name change reflects the long-standing partnerships with community partners and the many years some of the participants have participated with us. The program continues to provide employment opportunities for the participants at many different business partnerships. The participants are accepted at each workplace as coworkers and show great pride in their jobs.

The 2nd Ave location has found their new location to be a great fit. This year the participants enjoyed going to Miller High School to take in a production, not to be outdone Remembrance Day saw some of our own performers put on a performance that was very well attended. The connections we have made in the community allow the participants to give back to the community in a positive way while learning skills. The program has had many visitors from community groups such as the Wascana Centre Authority, C.P. Police, City of Regina Recycling program and the Saskatchewan Bird Watchers Association to name a few.

The Edgar Location is home to several program areas. (Life skills, Community, and Connections Edgar). At Edgar Street there are many programs offered to the participants as each area has a variety of activities. Some of the offerings are the sensory room, therapy pools, music and movement, pet therapy, science club, laughter yoga, reading club, art programs, garden program, entertainment club, baking club, recreation and exercise, men's club, and sparkle club.

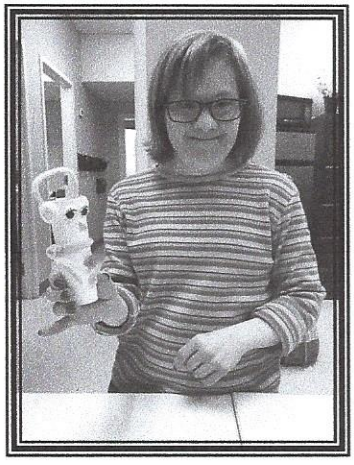
The learning centre continues operations as the Covid 19 virus has forced us to adjust the way we deliver services to maintain safety. Facetime and one on one visits are becoming the norm. Many of the participants are missing the daily contact with their friends and are hoping the Cosmo Community will be back together soon.

Thanks to all the staff, business partners, community partners, parents, and caregivers for their ongoing support.

To the participants we thank you for choosing our agency as your service provider. It is an honor we don't take lightly.



Gardening



Crafts



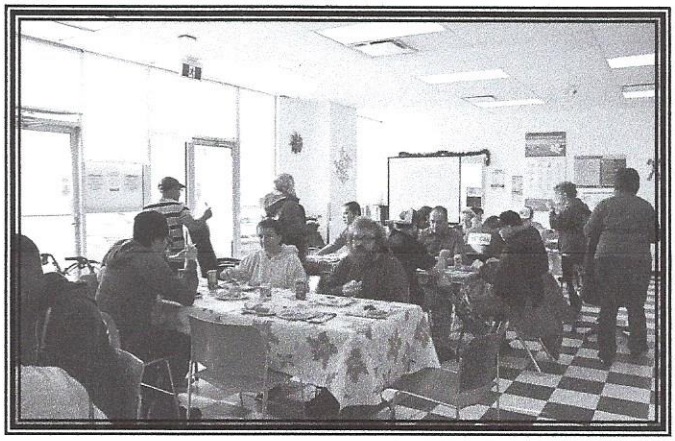
Ladies Club Hair Day

Sarcan Report

Greetings from the Victoria Ave East Sarcan!

The 2019-2020 fiscal year we processed 20.67 million containers which is a slight decrease from the previous year. Our Drop N Go continues to be open providing customers with an option of not having to wait in line to have their containers processed. Drop and Go also offers an option of donating your order to your favorite charity. Please visit sarcandropngo.ca for more information. On line training continues to be provided for new team members as well as existing staff. As usual we have taken part in some great activities such as celebrating each team members birthday, having BBQ's, ordering in lunch for everyone, enjoying treats on special days, and having a fantastic Christmas party and lunch with Cosmo. We look forward to a busy summer again this year. On a different note we want to congradulate a few employees on their years of service. Congratulation goes out to Cara Ann Rathje and Reece Dixon who celebrate their five years with Sarcan. Sharon Jestin and Wayne Main who celebrate their 10th year with Sarcan. The Years of Service celebration will be held in Saskatoon this year. We look forward to your recycling visit, have a safe and happy summer.





Admissions, Review & Transition Committee Report

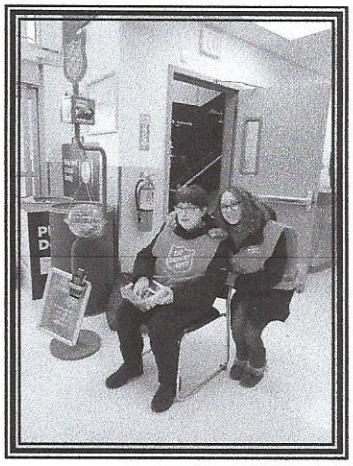
The Admissions, Review and Transition is comprised of members from Community Living Service Delivery, Cosmopolitan Learning Centre Board of Directors, the Executive Director of the Cosmopolitan Learning Centre, and the Program Manager of the Cosmopolitan Learning Centre.

The Committee reviews existing participant's status with the centre and new applications for service. New applications are currently being placed on a waitlist for service. The waitlist for service is currently 60 applications.

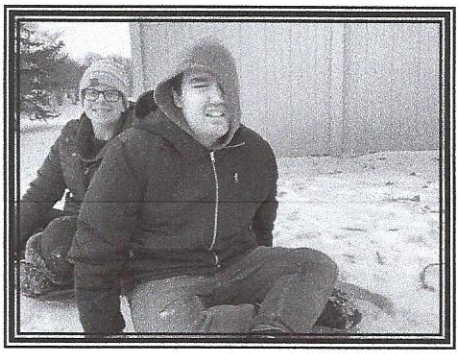
Currently 233 participants are being supported by the Cosmopolitan Learning Centre.

We look forward to serving more participants in the future.

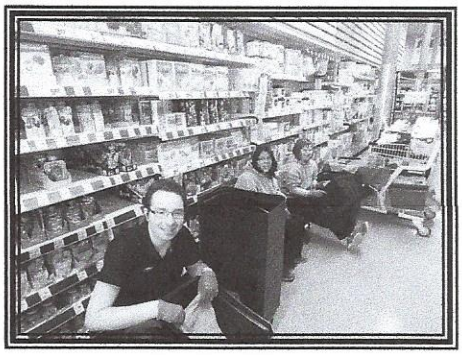
Cosmo at work and at play!



Collecting for Salvation Army



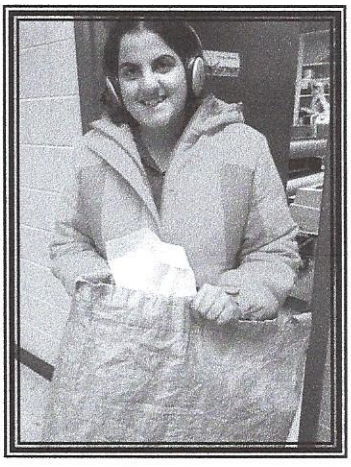
Fun in the Snow



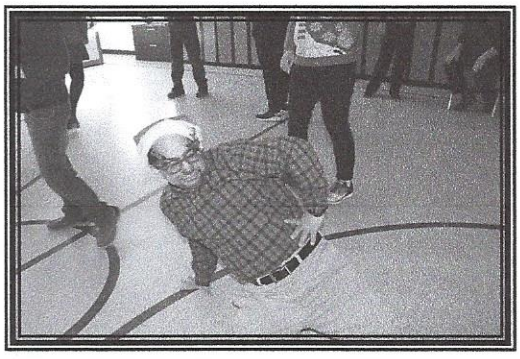
Cleaning at Sobeys



Friends having some fun



Recycling



Fancy dance moves at the Christmas Party

Human Resource Report

The Centre has had another great year! Welcome to all of the new employees this past year!

The Organization takes pride in the variety of professional development opportunities provided to its Employees and actively promotes and invests in the skills and knowledge development of every employee to ensure services of the highest quality.

Some of the professional development opportunities this past year have included:

1. *Autism – Strategies for Self-Regulation, Learning, and Challenging Behaviors was a two-day workshop with the primary focus to provide practical strategies for working with individuals around self-regulation, learning practices, and challenging behavior. Employees reviewed a behavioral framework to provide effective strategies in each of these areas, which they will be able to adapt to their own specific environment and context.*

2. *Sensory Supports Workshop focused on learning about sensory processing and sensory support strategies in our work with individuals.*

3. *Effective Communication in the Workplace presented by Morneau Shepell.*

4. *Mandt System training supports employees' knowledge in building positive, trusting relationships with the people we support, how to enhance our communication supports with individuals and support people in managing crisis.*

This spring brought many challenges due to the global health crisis. Employees worked remotely for a period of time during the pandemic. Employees completed a variety of training and review from home which included Basic Skills Review, Whmis, webinars about Assertive Communication and Mental Health and Resilience. Thank you to employees for their focus and dedication to the remote training opportunities. Some employees also provided supports to people through social distance walks, completing window visits, phone calls and messages of support to the individuals. Thank you for your dedication to your professional development in support of the Organization! Well done!

Celebrating Employees and Participants continues to be an important part of the Organization. Social Committee events/entertainment, BBQ's, Christmas luncheons, Attendance Awards, Service Awards, etc., create connections and foster a collaborative, positive work environment. Selected Employees are presented with a small thank you gift throughout the year, as these Employees continue to go over and above expectations. Congratulations to everyone who received their service awards this past year. Well done! The Cosmopolitan Learning Centre had the opportunity this past year to assist another employee in obtaining his Canadian citizenship.

Cosmopolitan Learning Centre Service Awards 2019

We would like to extend congratulations to the following Employees and Participants for their long term service with the Organization for 2019.

5 Years of Service: Tylson Allary, Megan Anderson, Tasha Davey, Amanda Foster, Tim Fourhorns, Derek Krahn, Symone McCorkill, Lisa Mohr, Aaron Okeeweehow, Sherae Pelletier, Paige Rorbeck, Taylor Rorbeck, Patricia Sullivan, Laurie Adams, Angela Dobranski, Alyssa Keulen, Stephanie Palmer, Isher Rhead, Joelle Simon.

10 Years of Service: Haris Nadim, Lorna Passmore, June Ronnie, Charles Wilde, Bev Bartok, Mindy Strom, Stephanie Wakefield, Marcia Watson, Dwayne Dimen, Beth Armstrong-Dacey, Wanita Carswell, Kiara James, Melissa Longman.

15 Years of Service: Sean Evans, Brendon Toto, Sherry Matusko, Dawn Magnus, Marjorie Phillips

20 Years of Service: *Kristin Wychreschuk, Noella deBruin, Karleen Dreher, David Gordon, David O'Fee, Shannon Lacey, Corey Jackson*

25 Years of Service: *Racquel Bodnaryk, Sherry Halldorson, Shaun Hove, Karrie Poag, Shawn Seib, Tracy Brassard*

30 Years of Service: *Laura Lee Alzomal, Andrew Haynes, Joni Omoth*

35 Years of Service: *Susan Meckling, Brenda Giles, Todd Behl*

40 Years of Service: *Carol Longworth, Renato Paulo*

45 Years of Service: *Cheryl Cameron, Betty-Ann Kozar, Louis Toth*

Thank you to all of the Participants for their hard work and enthusiasm and to all of the Employees for their dedication and commitment to the Organization.















Service Awards

Executive Director Report

2019-2020 has brought many successes as well as challenges. The Individuals who attend the centre have been busy in the community through recreation, volunteerism and employment and have continued to increase their skills and connections with their community. Well done! The employees continue to support these wonderful individuals through a person-centred, person-directed approach. Thank you for your dedicated commitment to the people we support.

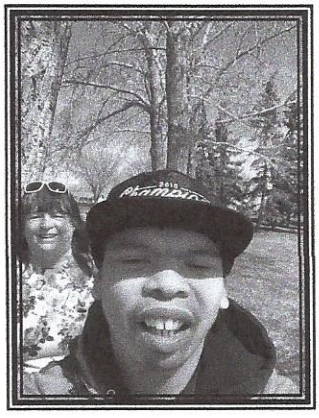
The Centre is currently constructing another parking lot space on the south side of the property. We have also been planning a new building space and working together with an architecture company. The cost came in significantly above budget therefore we have had to put the build on hold temporarily. We will be revisiting the footprint of our new building in the coming year.

This past year has presented some unprecedented challenges for the Organization regarding the Covid-19 health crisis. In order to maintain safety for everyone, the Organization closed on March 18, 2020. Individuals and employees remained home in order to ensure their safety. During the early stages of the pandemic, employees worked from home completing a variety of professional development opportunities Some employees completed window visits, phone calls, social distance walks, sewing masks, delivering meals on wheels to seniors and delivering food boxes to those unable to get to the food bank, and other safe supports to some individuals while the Centre had been closed. Employees did receive temporary lay-off notice during this health crisis, although many were very thankful that they could work remotely for as long as possible. We are so thankful that everyone has remained healthy and safe! There is a light at the end of this tunnel, and the Centre has started its gradual re-open with a 3 phase plan. We are looking forward to everyone returning as soon as possible! We are a community! Everyone has been missed!

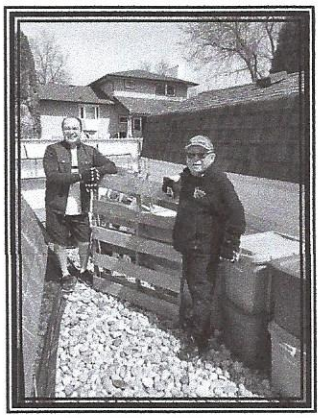
The Sarcan Depot also experienced challenges during this pandemic and closed its doors on April 1,2020. The Depot will be back to full operation effective June 15, 2020.

The Centre will celebrate its 50th Year of providing person-centred supports in 2021! We are planning to celebrate this milestone at the 2021 AGM as well as a kick-off party that will be planned in the upcoming months. We are working with Munz Media to produce a video about our first 50 years. The Participants have always been the heart of the Organization, and will be a big part of our planning for the upcoming events.

Thank you to the Board of Directors for their work this past year! We are truly appreciative of your support! Thank you to the Leadership team for their continued dedication to the Participants and employees.

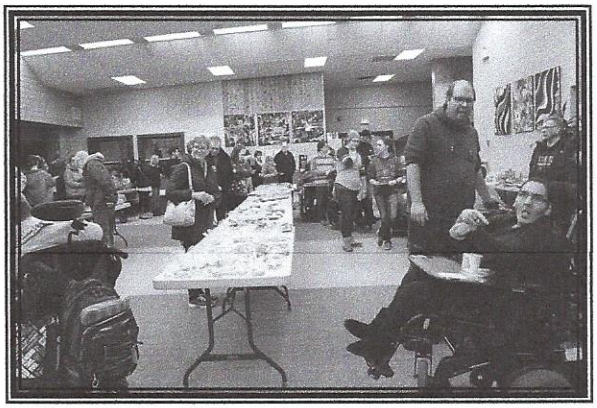




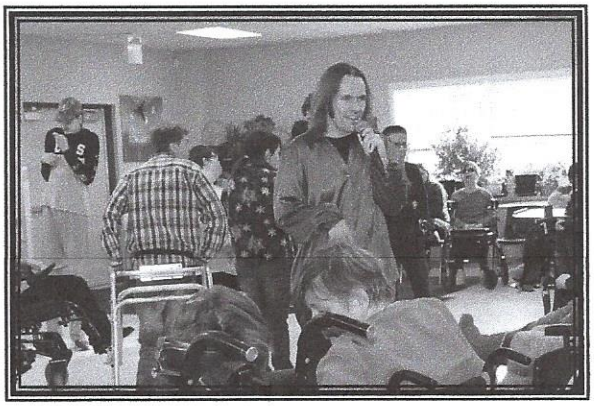


Visits with the Participants during the Pandemic

Special Days!



Craft and Bake Sale



Concert by Colby Nargang



BST Graduation Class



A visit for the Grinch



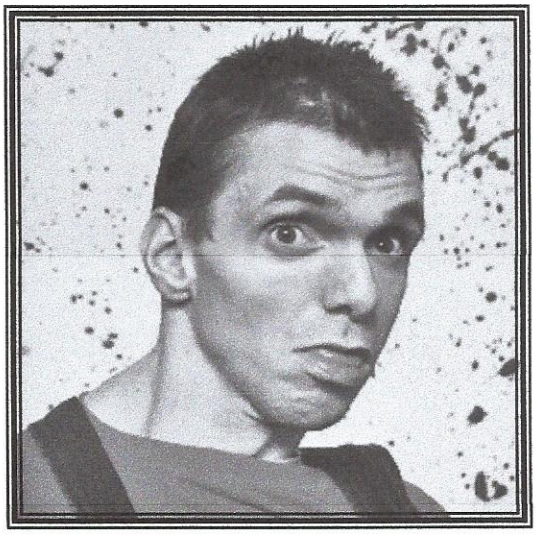
A Visit to Stars



Visit with Santa

In Memorium

Michael Vilcu ~ December 15, 1969 ~ June 3, 2019



Michael attended the Cosmopolitan Learning Centre for almost 28 years. He started out doing community jobs such as meals on wheels, shredding and recycling. He eventually moved to LS3 where the focus was more on recreation and leisure type activities.

Michael kept a little more to himself. He liked to sit away from the group, but you always knew he was paying attention because he would suddenly sit up straight and make a comment about something going on in the room. He had a great sense of humor and a contagious laugh.

Michael enjoyed music and dancing to favorite songs, a calming foot spa, listening to the news, taking a break in the sensory room, and especially relaxing in the nice warm Cosmo pools.

Michael will be forever in our hearts!

Jarret Aston ~ September 13, 1975 ~ September 19, 2019

Jarret attended Cosmo for 24 years. He was a wonderful person who found joy in all things. He had a loud contagious laugh that you could hear from blocks away. You would feel extra special when he'd give you a friendly pat on the head or rest his head on your shoulder just to show you that you are important to him. He loved to play games and loved balloons, more so using them as a gentle weapon that would always catch you off guard. If you needed help with anything, Jarret was there. If you had to go somewhere and needed company, Jarret was there. To this day, if you need a listening ear, we all know Jarret is there. We miss you every day, our smiley friend.

Until we meet again.

